



# Smithtown Teachers' Association

26 New York Avenue \* Smithtown, New York 11787 \* Tele: (631) 265-4218 \* Fax: (631) 265-2926  
President: Laura Spencer 1<sup>st</sup> Vice President: Rich Forzano 2<sup>nd</sup> Vice President: Brian Galgano  
Secretary: Serena Spata Treasurer: Mike Zartler

## 2024-25

### ❖ EXECUTIVE COMMITTEE MEETING DATES:

September .....	25
October .....	9
.....	30
November .....	13
December .....	11
January .....	8
.....	22
February .....	12
March .....	5
.....	19
April .....	9
.....	30
May .....	14
.....	28
June .....	11

### ❖ STA DATES OF NOTE:

- NOV 5:** STA/SSAA Social
- DEC 4:** STA Holiday Party
- JAN 31:** VOTE/COPE Payroll Deduction
- MAR 5:** General Membership Mtg
- MAR 19 & 20:** STA Election
- TBD:** Basket Raffle Fundraiser
- MAY 1-3:** NYSUT RA
- MAY 29:** STA Retirement Party
- JUNE 2 & 3:** STA Budget Vote and BR/SIT Elections

### ❖ UNIT REPRESENTATIVE ENTITLEMENTS BY BLDG:

<u>AE</u>	<u>3</u>
<u>DE</u>	<u>2</u>
<u>MPE</u>	<u>3</u>
<u>MTP</u>	<u>3</u>
<u>SJ</u>	<u>3</u>
<u>SE</u>	<u>3</u>
<u>TE</u>	<u>3</u>
<u>AMS</u>	<u>4</u>
<u>GHMS</u>	<u>5</u>
<u>NMS</u>	<u>4</u>
<u>HS EAST</u>	<u>8</u>
<u>HS WEST</u>	<u>8</u>

Unless otherwise indicated, all STA Executive committee meetings will be held at the STA office at 3:15 PM.

By contract, elementary building reps and alternates are to be released by 3 PM for up to 18 Wednesday Executive Committee meeting dates.

Please check that your schedule allows for this.

### ❖ DEPARTMENT MEETING CONTRACTUAL REMINDERS:

Department meetings cannot be scheduled on STA Executive Committee Meeting dates.

All afternoon department meetings shall convene within 15 minutes of the end of the normal student day.

In the event of the need for teachers to travel between buildings, the start of a department meeting may be extended up to an additional 10 minutes (total of 25 minutes) to accommodate the arrival of teachers. All morning department meetings shall be directly attached to the start of the student day.

**No faculty/department meeting shall exceed one (1) hour in duration.**

### ❖ DEPT. MEETING START TIMES:

#### ELEM SPEC EDUC:

End of Day: 3:35  
Meeting Start: 3:50

#### MIDDLE SCHOOL:

End of Day: 2:33  
Meeting Start: 2:48

#### HIGH SCHOOL:

End of Day: 2:03  
Meeting Start: 2:18

#### **NOTE:**

If Dept. Meeting requires travel, then start times shall be 10 minutes later.

**ALL DATES ARE SUBJECT TO CHANGE**